

**VILLAGE OF ANSLEY**  
**Regular Meeting**  
**July 9, 2019 – 6:30 p.m.**

A regular meeting of the Chairperson and Board of Trustees of the Village of Ansley, Nebraska was held in the Council Chambers in the Village Clerk's Office on Tuesday, July 9, 2019, at 6:30 p.m. Present were Chairperson Smith, Trustees Henry and Hogg. Also present were Lanette, Bill, Nate, Todd and two members of the public.

Notice of this meeting was by posting in three (3) public places, the Clerk's Office, Flatwater Bank and the Ansley Post Office as required by law. Availability of the agenda was communicated in advance thereof to the Chairperson and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. Chairperson Smith opened the meeting at 6:30 p.m. and verified compliance with the open meeting act.

Trustee Henry moved to waive the reading and approve the June minutes as presented. Trustee Hogg seconded the motion and on roll call vote the following Trustees voted AYE: Henry, Hogg and Smith. Motion carried.

Trustee Henry moved to accept the resignation of Jennifer Gestwite from the Ansley Board of Trustees effective as of June 28, 2019. Trustee Smith seconded the motion and on roll call vote the following Trustees voted AYE: Henry, Smith and Hogg. Motion carried. Another notice of Board vacancy will be posted and sent to Dates and Updates. The deadline for submissions will be August 2, 2019, for Board consideration at the August 5<sup>th</sup> meeting.

Chairperson Smith moved to place into nomination Catherine Jo W. Mills to fill the vacancy on the Board of Trustees created with the resignation of Sara Switzer. Trustee Hogg seconded the nomination and on roll call vote the following Trustees voted AYE: Smith, Hogg and Henry. Motion carried and Catherine Jo W. Mills will serve the unexpired term of Sara Switzer which will be to December, 2022. The Oath of Office was administered to Catherine Jo W. Mills by the Clerk.

The Board reviewed the application submitted by KO's Bar for a SDL. Trustee Hogg moved that the Board approve the application by KO's Bar & Grill for a SDL for July 26, 2019, from 4:00 p.m. to 1:00 a.m. at 916 Division Street for class reunions. Trustee Henry seconded the motion and on roll call vote the following Trustees voted AYE: Hogg, Henry, Smith and Mills. Motion carried.

Board members reviewed proposed wording for a mileage reimbursement policy for the Employee Handbook. The intent is to have employees use Village vehicles when they are available and an employee is picking up supplies or attending meetings/conferences. Prior approval for mileage reimbursement will be necessary when private vehicles are used. Trustee Henry moved that the Employee Handbook be amended to include the mileage reimbursement policy as presented and reviewed at this meeting. Trustee Hogg seconded the motion and on roll call vote the following Trustees voted AYE: Henry, Hogg, Mills and Smith. Motion carried. The Handbook will be updated to reflect the amendment; employees will receive a copy and sign to acknowledge their receipt of the policy update.

Miller & Associates provides Floodplain Administrator services to smaller communities that they do engineering work for knowing that these communities do not always have the personnel or expertise to address floodplain issues. Their services include reviewing applications in or near a designated floodplain to determine if a floodplain development permit is required; review of a floodplain development permit application to determine if they comply with the Village's floodplain development ordinance; other duties as may be requested by the Village. Their agreement outlines hourly costs and the Village only pays when their services are used. Their team attends meetings to stay current with floodplain administrator duties and responsibilities and they will notify NEMA and FEMA that they are serving as Ansley's Floodplain Administrator. Lanette does not have time or the interest to attend meetings and stay current with the requirements of the job even though she is on record as Ansley's Floodplain Administrator. Trustee Hogg moved that the Village of Ansley enter into an Agreement for the Provision of Limited Professional Services with Miller & Associates to serve as Ansley's Floodplain Administrator. Trustee Mills seconded the motion and on roll call vote the following Trustees voted AYE: Hogg, Mills, Henry and Smith. Motion carried. Chairperson Smith signed the Agreement on behalf of the Village and one copy will be returned to Miller & Associates.

The Board continued their discussion from June on adjusting trash rates to cover the additional fuel costs for two trips into the Lexington Landfill per week versus one. It was decided they would increase

rates as follows: \$2.00 per month for residential; \$4.00 per month for commercial; \$2.50 per container for commercial customers requesting a second pickup per week. We will also expand the explanation of charges at the compost site for tree disposal fees. All rate adjustments will be drafted in an Ordinance for the Board's consideration/approval at the August meeting.

There was lengthy discussion on whether or not to retain our Ordinance Enforcement Officer. He was in the office on Monday for a discussion with Lanette. The current officer is on a \$500 per month retainer but the Board feels his delay in responding or failure to respond is unsatisfactory. The Officer admitted he failed to follow up on a call the first part of June from Trustee Gestwite. He volunteered to refund his fee to the Village as he didn't want the Board to feel he had taken advantage. He is no longer affiliated with the Broken Bow Police Department so some equipment he was using is no longer available to him. The offer was made to pay an hourly rate when he is actually used by Ansley versus the monthly retainer when there are many months we don't call on him for any enforcement issues. He was unwilling to work under those terms. The Village can serve notices on nuisance conditions or other local ordinance violations, but a certified officer or the Village Attorney must actually serve citations/tickets. He did take the Notices to Abate on nuisance conditions and a list of residents to serve the red warning ticket for failure to purchase a dog license. The Board decided to see how he responds in July with serving these violation notices. Trustee Hogg moved to table action on this item to the August agenda. Trustee Smith seconded the motion and on roll call vote the following Trustees voted AYE: Hogg, Smith, Mills and Henry. Motion carried.

Employee evaluations/performance reviews were not completed. Trustees Hogg and Henry will get these done before the August meeting.

Department Head and Committee Reports – Bill reported the following: (1) the capacity test for generation will be next week; temperature sensors have been installed; the deviation report will be filed with DEQ for the period ending June 30<sup>th</sup>; lead and copper tests will be completed within the week; repairs from the storm outage on Monday night were made.

Todd reported the new skidsteer has been delivered; no millings have been received yet but will be used on Locke Street and possibly on Cameron between Nile and Locke; street maintenance will continue when patch is available from the County.

Lanette reported the following: (1) the Village received \$23,710.00 refund from MEAN from year end reserves; (2) the Village received from the State \$3,746.26 in City sales tax money for the month of April; (3) the lifeguards will have a pool party on 7-20-19 from 10-12 p.m.; (4) LARM has notified the membership to anticipate a 10% increase in rates on property coverages; (5) Flatwater Bank had requested a new customer list (with customer permission) for Welcome Baskets – the Board approved as long as we have a signed form; (6) the Clerks' Education Committee will be meeting in Grand Island on July 26<sup>th</sup> to plan next year's Clerk School sessions and Lanette asked permission for mileage reimbursement (approved); (7) reminder of the August 1<sup>st</sup> meeting with the Army Corps of Engineers for their proposal for flood mitigation for Ansley; (8) a group is working on getting new "Welcome to Ansley" signs that will be placed at various entrance locations to Ansley; (9) Lanette will soon start work on the budget and has asked for capital expenditure items from the department heads and the Board.

Trustee Henry moved to approve the claims and Trustee Smith seconded the motion. On roll call vote the following Trustees voted AYE: Henry, Smith, Hogg and Mills. Motion carried.

<b>GENERAL FUND</b>			
Ace Hardware-sup	305.67	Air Reg Conslt-ser	2,111.08
American Elec-sup	345.50	Ansley Lmbr&Sup-sup	751.47
BlueTarp-sup	477.85	Buffalo Outdoor-sup	516.35
Capital Bus-ser	97.25	Cash-Wa-sup	502.65
Central NE Bobcat-eq	2,139.14	Custer Co Chief-adv/pub	56.36
Custer Federal-inv	10,420.00	Custer's-fuel	511.71
DCL America-eq	165.00	DOE-en	810.93
Deterding's-sup	48.73	Dutton-Lainson-sup	1,527.50
Eakes-sup	72.61	Freedom Claims-ins	912.40
Grainger-sup	70.75	Keifer Aquatics-sup	103.85
LARM-ins	1,882.64	LASWA-fees	817.20
LC Auto-pts	86.98	Matt Parrott-sup	318.13
Municipal Supply-sup	1,415.76	NCTC-ph	594.00
NE Dept Rev-tx	4,009.80	NE Power Review-dues	80.70
NE Public Health-fees	15.00	NE Unemp Comp-tx	50.48
NMC Exchange-rep	448.00	Office Max-eq	87.54
One Call-ser	5.75	Petty Cash-sup	142.44

Plains Equipment-pts	20.16	Fire Marshal-fee	30.00
Unitech-sup	864.92	USA Bluebook-sup	83.01
VanDiest-sup	3,849.50	Village-util	1,795.48
Walmart-sup	20.64	Yanez-fuel	558.04
Black Hills-ser	950.19	Dollar General-sup	18.93
Dave Larson-ref	375.00	MEAN-en	29,235.88
UHC-ins	1,957.92	AFLAC-ins	60.45
Payroll-sal	21,040.24	Lanette Doane-cell	25.00
Federal Tax Dep-tx	5,634.50	Todd Grant-cell	25.00
Invesco-ret	1,230.00	Bill Moser-cell	25.00
Nate Slagle-cell	25.00		

There being no further business to come before the Board Trustee Hogg moved to adjourn and Trustee Henry seconded the motion. On roll call vote the following Trustees voted AYE: Hogg, Henry, Mills and Smith. Motion carried and meeting adjourned at 8:28 p.m.

ATTEST:

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Jamee M. Smith, Chairperson

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Lanette C. Doane, CMC

(Seal)

I, the undersigned Clerk, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairperson and Board of Trustees; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continuously current, and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at said meeting was available at the meeting for copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting.

(Seal)

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Lanette C. Doane, CMC