

**VILLAGE OF ANSLEY**  
**Regular Meeting**  
**December 9, 2019 – 6:30 p.m.**

A regular meeting of the Chairperson and Board of Trustees of the Village of Ansley, Nebraska, was held in the Council Chambers in the Village Clerk's Office on Monday, December 9, 2019, at 6:30 p.m. Present were Chairperson Smith, Trustees Fecht, Hogg and Mills. Trustee Henry was ABSENT. Also present two (2) members of the public and Lanette and Bill.

Notice of this meeting was by posting in three (3) public places, the Clerk's Office, Flatwater Bank and the Ansley Post Office as required by law. Availability of the agenda was communicated in advance thereof to the Chairperson and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. Chairperson Smith opened the meeting at 6:30 p.m. and verified compliance with the open meeting act.

Trustee Mills moved to waive the reading and approve the November minutes as presented. Trustee Fecht seconded the motion and on roll call vote the following Trustees voted AYE: Mills, Fecht, Hogg and Smith. ABSENT: Henry. Motion carried.

No member of the public requested to make comment regarding any agenda item.

Tyler Kaps of Severson, Lammers & Abel, CPAs gave the annual audit report. He reviewed the various report pages highlighting management analysis, financial statements, the difference between governmental and proprietary functions, and supplemental schedules. He explained how to compare the net position schedules with the summary pages. There were no questions from the Board and Tyler verified the auditors saw nothing questionable in their review of the Village records. Trustee Hogg moved to approve and accept the 2018-2019 annual Village audit as prepared and presented by Severson, Lammers & Abel, CPAs. Trustee Fecht seconded the motion and on roll call vote the following Trustees voted AYE: Hogg, Fecht, Mills, Smith. ABSENT: Henry. Motion carried.

**ORDINANCE PASSAGE PROCEEDINGS**  
**UNDER SUSPENSION OF RULES**  
**Village of Ansley, Nebraska**

Trustee Hogg introduced Ordinance No. 536 entitled:

**AN ORDINANCE OF THE VILLAGE OF ANSLEY, NEBRASKA REGULATING THE NUMBER OF DOGS WHICH AN OCCUPANT OR OCCUPANTS OF A RESIDENTIAL OR BUSINESS PROPERTY OR ENCLOSURE MAY KEEP IN OR ON SAID RESIDENCE, BUSINESS PROPERTY OR ENCLOSURE; TO PROHIBIT HARBORING OR ENCLOSING DOGS ON A RESIDENTIAL OR BUSINESS PROPERTY THAT IS UNOCCUPIED; TO DEFINE WHAT IS A DOG; TO PROVIDE THAT THE VIOLATION OF THIS ORDINANCE IS A MISDEMEANOR AND THE PENALTY FOR VIOLATING THIS ORDINANCE; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PRESCRIBE THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT**

and moved that the statutory rule requiring reading on three different days be suspended. Trustee Smith seconded the motion to suspend the rules and upon roll call vote on the motion the following Trustees voted AYE: Hogg, Smith, Mills, Fecht. The following voted NAY: None. ABSENT: Henry. The motion to suspend the rules was adopted by three-fourths of the Board and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Trustee Hogg moved for final passage of the ordinance, which motion was seconded by Trustee Mills. The Chairperson then stated the question was "Shall Ordinance No. 536 be passed and adopted?" Upon roll call vote, the following Trustees voted AYE: Hogg, Mills, Fecht, Smith. The following voted NAY: None. ABSENT: Henry.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Board, the Chairperson declared the ordinance adopted, and the Chairperson in the presence of the Board signed and approved the ordinance, and the Clerk attested the passage and approval of the same and affixed her signature thereto. The ordinance is to be filed in the Village of Ansley Ordinance Record Book as a permanent record thereof.

Trustee Hogg moved to publish the ordinance by publishing in pamphlet form and by posting in three public places, to-wit: the Clerk's Office, Flatwater Bank and the Ansley Post Office as required by law. Trustee Smith seconded the motion and on roll call vote the following Trustees voted AYE: Hogg,

Smith, Fecht, Mills. The following voted NAY: None. ABSENT: Henry. Motion carried.

Trustee Mills introduced the following Resolution and moved its adoption.

**RESOLUTION FOR “PARTICIPATING MEMBERS” OF LARM  
TO RATIFY THE ELECTIONS OF  
MEMBERS OF THE LARM BOARD OF DIRECTORS  
RESOLUTION #07-2019**

WHEREAS, **Village of Ansley** is a “participating member” of the League Association of Risk Management (“LARM”); and

WHEREAS, the Interlocal Agreement that formed and continues to govern LARM provides in 8.1.4.2. that “Each participating member may cast one vote for each of the open Board positions.”; and

WHEREAS, the following 15 individuals were elected by LARM members at a Members Meeting on March 21, 2018, which terms commenced effective January 1, 2018:

<b>Name</b>	<b>Term</b>	<b>Member</b>
<b>Mayor Doug Hanson</b>	3	Hickman
<b>James (Jim) Hawks</b>	3	North Platte
<b>Melissa Harrell</b>	3	Wahoo
<b>Jo Leyland</b>	3	Imperial
<b>Lanette Doane</b>	3	Ansley
<b>Nathan Johnson</b>	2	Scottsbluff
<b>Mayor Scott Getzschman</b>	2	Fremont
<b>Teresa Bartlett</b>	2	Beaver City
<b>Mayor Josh Moening</b>	2	Norfolk
<b>LeAnn Brown</b>	2	Oshkosh
<b>Tom Ourada</b>	1	Crete
<b>Sandra Schendt</b>	1	Nelson
<b>Mayor Deb Van Matre</b>	1	Gibbon
<b>Douglas Schultz</b>	1	Curtis
<b>Pamela Buethe</b>	1	Sarpy SID #29

WHEREAS, at a LARM Members Meeting on September 19, 2018, the five individuals listed above who were initially elected to one-year terms—Tom Ourada, Sandra Schendt, Mayor Deb Van Matre, Douglas Schultz, and Pamela Buethe—were re-elected to three-year terms commencing effective January 1, 2019.

WHEREAS, at a LARM Members Meeting on September 18, 2019, the five individuals listed above who were initially elected to two-year terms—Nathan Johnson, Mayor Scott Getzschman, Teresa Bartlett (now Teresa Youngquist), Mayor Josh Moenning, and LeAnn Brown—were re-elected to three-year terms commencing effective January 1, 2020.

WHEREAS, the remaining five individuals listed above who were initially elected to three-year terms—Mayor Doug Hanson, James (Jim) Hawks, Melissa Harrell, Jo Leyland, and Lanette Doane—continue to serve on the LARM Board of Directors, and their terms will expire on December 31, 2020, unless they are re-elected to a second term at a LARM Members Meeting to take place in 2020.

WHEREAS, in order to avoid any doubt as to its assent to the election and re-election of the members of the LARM Board of Directors as stated above, **Village of Ansley** wishes to ratify the election and re-election of the LARM Board of Directors.

NOW, THEREFORE, BE IT RESOLVED that **Village of Ansley** hereby ratifies and confirms its assent to the election and re-election of the LARM Board of Directors as stated above.

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Jamee M. Smith, Chairperson

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Date Approved

Trustee Fecht seconded the motion for adoption of the resolution. The Chairperson stated the motion and the Village Clerk called the roll. On roll call the following voted in favor of passage of said motion: Mills, Fecht, Smith and Hogg. The following voted against the same: None. ABSENT: Henry. The Chairperson thereupon declared said motion carried and said resolution adopted.

Trustee Hogg introduced the following Resolution and moved its adoption.

**RESOLUTION 08-2019**  
**YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT FORM 2019**

**WHEREAS:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment;

**WHEREAS:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form;

**WHEREAS:** The NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**WHEREAS:** the NDOT requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

**BE IT RESOLVED** that the Village Board Chairperson of Ansley is hereby authorized to sign the attached Year-End Certification of City Street Superintendent form.

Adopted this 9<sup>th</sup> day of December, 2019 at Ansley, Nebraska.

Trustee Smith seconded the motion for adoption of the resolution. The Chairperson stated the motion and the Village Clerk called the roll. On roll call vote the following voted in favor of passage of said motion: Hogg, Smith, Mills and Fecht. NAY: None. ABSENT: Henry. The Chairperson thereupon declared said motion carried and said resolution adopted.

Discussion was held regarding the changes in NPAIT which has successfully partnered with Union Bank & Trust in Lincoln since its inception. The Village received notification that the NPAIT Board voted to begin using a Chicago-area firm to provide administrative, investment, and marketing services to NPAIT, and a Missouri-based firm for custody services. In response to these changes Nebraska Federal Investment Trust (**NFIT**) has been formed and will be partnered with Union Bank & Trust in Nebraska. We have had a working relationship with the same people who will be with **NFIT**; funds will be invested solely in securities allowed under Nebraska statute, earning competitive rates, and with similar options available to governmental entities. The Board determined they would rather invest funds with a Nebraska based firm.

Trustee Hogg introduced the following Resolution and moved its adoption.

**RESOLUTION 09-2019**

**ENTITY AUTHORIZATION RESOLUTION**

**RESOLVED**, that this Company (City of Ansley) may open various trust or other business account(s), with UBT, as deemed appropriate by the Company's agent(s).

**FURTHER RESOLVED**, the Company's agent(s) may authorize various transactions with respect to said account(s), including (but not limited to): orders to purchase, redeem, exchange, trade in, assign, transfer, and authorize the registration of any security for which UBT serves as trustee/custodian.

**FURTHER RESOLVED**, that each of the Company's agent(s) are authorized to execute on behalf of this Company any customer agreement required by UBT, and to enter into any other agreements that may be required for the opening and/or continuing of the account(s) and the transactions contemplated hereby. The Company's agent(s) are each individually granted full power and authority to certify to the Bank the names of any person(s) authorized to act on behalf of the Company, including instructing the Bank to add or remove individuals who are given the authority to sign or otherwise transact business for the Company.

**FURTHER RESOLVED**, that all orders and instructions, either written or oral, may be given by the agent(s) listed below. Each agent is authorized, individually or collectively, to conduct transactions with UBT on the account(s) established at UBT. UBT may also rely on alternative signatures and verification codes which may include, but are not limited to, facsimile signatures, personal identification numbers, digital signatures, or oral verification procedures.

**FURTHER RESOLVED**, that in the event of any change in the office or power of the agent(s), the Company's Authorized Office, Authorized Manager, or Authorized Member shall immediately certify those changes to UBT in writing. Upon receipt of the notification, UBT may terminate the powers of the previously authorized agent(s) and empower the new agent(s).

**FURTHER RESOLVED**, that any orders and instructions given to UBT on behalf of this Company by any agent(s) are hereby ratified, confirmed and approved.

**FURTHER RESOLVED**, that the resolutions furnished to UBT shall be fully effective as to any transactions for the account(s) of the Company notwithstanding that the account(s) may have been temporarily closed or inactive.

**FURTHER RESOLVED**, that the resolutions herein are not contrary applicable law or contrary to any provision in the charter, by-laws, or any governing agreements of the Company, and that I have been authorized to make this certification on behalf of this Company.

**AGENTS** – Any Agent listed below is authorized to exercise the powers granted in these resolution.

Trenton J. Fecht, Chairperson

Catherine Jo W. Mills, Chairperson pro-tem

Lanette C. Doane, Clerk/Treasurer

**CERTIFICATION OF AUTHORITY** – I further certify that the Company has, and at the time of adoption of these resolutions had, full power and lawful authority to adopt the resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Adopted this 9<sup>th</sup> day of December, 2019 at Ansley, Nebraska.

ATTEST:

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Jamee J. Smith, Chairperson

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Lanette C. Doane, CMC

Trustee Fecht seconded the motion for the adoption of the resolution. The Chairperson stated the motion and the Village Clerk called the roll. On roll call the following voted in favor of passage of said motion: Hogg, Fecht, Mills, and Smith. The following voted against the same: None. ABSENT: Henry. The Chairperson thereupon declared said motion carried and said resolution adopted.

Trustee Mills moved that the Village Board approve the Business STFIT Agreement and Application between the Village of Ansley and Union Bank & Trust Company and authorize the Board Chairperson to execute said Agreement and Application on behalf of the Village. Trustee Hogg seconded the motion and on roll call vote the following Trustees voted AYE: Mills, Hogg, Fecht and Smith. NAY: None. ABSENT: Henry. Motion carried.

Revisions to the proposed "spending policy" had been made following the November meeting based on Board recommendations. Trustee Fecht stated he liked the wording changes, felt it was understandable and workable and would not interfere with daily operations and would still give the Board some oversight. The other Board members agreed.

Trustee Fecht introduced the following Resolution and moved its adoption.

**VILLAGE OF ANSLEY  
RESOLUTION NO. 10-2019**

A resolution limiting the purchasing authority of Department Heads and personnel of the Village of Ansley.

**WHEREAS**, the Village of Ansley adopts an annual budget and the Village Board approves all claims drawn on the Village Treasury; and

**WHEREAS**, at times Department Heads and various personnel in the Village are unsure as to whether or not they should have advanced approval before ordering equipment, authorizing repairs, or developing a project for non-budgeted items; and

**WHEREAS**, the Village Board wants to have oversight of unplanned expenses without interfering with the daily operations and ordering of necessary supplies and inventory; and

**WHEREAS**, the Village of Ansley wishes to adopt this Resolution to clarify and set forth certain policies governing the advance ordering of equipment, repairs, or project planning.

**NOW THEREFORE, BE IT RESOLVED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF ANSLEY, NEBRASKA, that:**

1. Effective immediately the Utility Superintendent shall authorize ALL purchases in the Light, Water, Sewer and Swimming Pool Departments for supplies or inventory necessary for the operation of the department.

2. Effective immediately the Park/Street/Trash Foreman shall authorize ALL purchases in the Park, Street and Alley, and Trash Departments for supplies or inventory necessary for the operation of the department.

3. Effective immediately the Village Clerk/Treasurer shall authorize ALL purchases for the Office for supplies or inventory necessary for the operation of the office.

4. All purchases for equipment, repairs, and projects shall require an estimate of costs be obtained by the authorized department head and submitted to the Board of Trustees **prior** to the purchase, repairs, or project if the total amount exceeds \$1,000.00 for non-budgeted items. Equipment purchases, repairs, and project planning should be previously discussed with the Board of Trustees and approved, even those itemized in the annual budget. If an unexpected expenditure is necessary that has not been presented to the Board, a phone call to any Board member for approval will be required. Purchases shall not be made piecemeal in amounts under \$1,000.00 in order to avoid the maximum threshold limit requiring Board approval. Department heads shall make every effort in advanced planning to bring these matters before the Board in a timely manner for discussion and approval.

Passed and adopted December 9, 2019.

ATTEST:

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Jamee M. Smith, Chairperson

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Lanette C. Doane, CMC

Trustee Mills seconded the motion for the adoption of the resolution. The Chairperson stated the motion and the Clerk called the roll. On roll call the following voted in favor of passage of said motion: Fecht, Mills, Smith and Hogg. The following voted against the same: None. ABSENT: Henry. The Chairperson thereupon declared said motion carried and said resolution adopted.

Department Head Reports: Bill reported normal operation repairs; the generators are running well; we have a DEQ report due the end of January for air emissions but there were no deviations in the last period so that will be a simple report to complete. Everything is operating status quo.

Lanette reported the following: (1) the Village typewriter is broken and Lanette is currently using her personal typewriter; (2) a Bruning Bank CD matures this week - Lanette will check rates and reinvest the CD at the best rate if that is OK with the Board (approved); (3) Lanette would like to get a flag for the wall in the Board room and add the Pledge of Allegiance to our meeting (approved); (4) the water bond refinance is in progress and set to close 12-27-19; (5) bond payments for principal and interest on the sewer bond are due 12-15-19 and water bond interest is also due 12-15-19 and these payments will be wired from the Custer Federal account on 12-12-19; (6) the Employee Handbook should be amended to reflect the Village's policy on Medicare eligible employees and insurance – proposed wording will be prepared for the January meeting; (7) the NE Basic Code update has been received and Lanette will work with Attorney White to review the changes so the ordinance to adopt the update can be on the January or February agenda; (8) no solution has been found for payment of claims that come in after the current meeting but are due before the next meeting.

Trustee Hogg moved to approve the claims and Trustee Fecht seconded the motion. On roll call vote the following Trustees voted AYE: Hogg, Fecht, Mills and Smith. NAY: None. ABSENT: Henry. Motion carried.

<b>GENERAL FUND</b>			
American Electric-sup	166.67	Am Legal Pub-fees	650.00
Ansley Lmbr&Sup-sup	412.61	BARCO-signs	1,029.62
Chas Berke-ref	200.00	Capital Bus Systems-fees	100.56
CNA Surety-bond	100.00	Custer Co Chief-ad/pub	55.63
Custer Federal-inv	10,420.00	Custer Federal-loan	3,440.66
Custer's-fuel	548.55	DOE-en	721.62
Dutton-Lainson-sup	205.97	Eakes-sup	82.87
Freedom Claims-ins	913.15	Garrett Tires-ser	54.87
Great Western Gas-sup	107.45	Heartland Hosting-ser	351.79
League NE Mun-conf	445.00	LASWA-fees	646.80
DHHS-lic	230.00	Loup City Auto-pts	38.38
Microsoft Word-fees	106.49	Municipal Supply-sup	1,655.33
NCTC-ph	551.08	NE Dept Rev-tx	4,231.44
NE Peterbilt-rep	2,581.83	NE Public Health-fees	32.00
NE Salt&Grain-sup	195.50	NMPPEnergy-ser	2,303.00
One Call Concepts-fees	6.90	Orschelns-sup	193.81
Petty Cash-sup	123.11	Severson,Lammers,Abel-audit	4,595.00
Unitech-sup	1,214.00	Viking Ind-ser	1,600.00
Village-util	2,015.77	Jason White-fees	215.52
Yanez Service-fuel	193.01	Black Hills-util	1,470.44
MEAN-en	30,513.01	UHC-ins	2,407.92
Payroll-salaries	14,173.23	AFLAC-ins	60.45
Lanette Doane-cell	25.00	Federal Tax Dep-tx	4,225.66
Todd Grant-cell	25.00	Invesco-ret	1,448.00
Bill Moser-cell	25.00	Nate Slagle-cell	25.00

There being no further business to come before the Board Trustee Hogg moved to adjourn sine die and Trustee Mills seconded the motion. On roll call vote the following Trustees voted AYE: Hogg, Mills, Fecht and Smith. ABSENT: Henry. Motion carried and meeting adjourned sine die at 8:09 p.m.

ATTEST:

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Jamee M. Smith, Chairperson

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Lanette C. Doane, CMC

(Seal)

I, the undersigned Clerk, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairperson and Board of Trustees; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continuously current and available for public inspection at the office of the Clerk; that such subjects were contained in said

agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at said meeting was available at the meeting for copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting.

(Seal)

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Lanette C. Doane, CMC